

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 22 December 2022

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
  
- Leader - Councillor Kaur
- Deputy Leader and Cabinet Member for Children and Learning - Councillor Paffey
- Cabinet Member for Finance and Change - Councillor Leggett
- Cabinet Member for Health, Adults and Leisure - Councillor Fielker
- Cabinet Member for Housing and the Green Environment - Councillor Mitchell
- Cabinet Member for Economic Development - Councillor Bogle
- Cabinet Member for Transport and District Regeneration - Councillor Keogh
- Cabinet Member for Safer City - Councillor Renyard
- Cabinet Member for Communities and Customer Engagement - Councillor Kataria
  
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Southampton Guildhall	17 January 2023	Finance and Change
Southampton Festivals and Events Strategy	7 February 2023	Leader's Portfolio
Proposed Expansion to Newlands Primary School	17 January 2023	Children and Learning
SEND Programme	14 March 2023	Children and Learning
Admissions Arrangements for Community and Voluntary Controlled Schools 2024/25	7 February 2023	Children and Learning
Commercial Waste Disposal	17 January 2023	Finance and Change
Budget Matters - Local Government Pension Scheme proposed saving	17 January 2023	Finance and Change
Financial monitoring for the period to the end of December 2022	21 February 2023	Finance and Change
The Revenue Budget 2023/24, Medium Term Financial Strategy and Capital Programme	21 February 2023	Finance and Change
Budget Matters - February 2023	7 February 2023	Finance and Change
Water Procurement Contract April 2023	7 February 2023	Economic Development
Group Bus Fare Offer	17 January 2023	Transport and District Regeneration
Application for the designation of civil enforcement area for moving violations	17 January 2023	Transport and District Regeneration
Transport for the South-East - Strategic Investment Plan	7 February 2023	Transport and District Regeneration

Itchen Bridge Toll Increase and removal of EV Concession	21 February 2023	Transport and District Regeneration
Council Tax Reduction Scheme 2023/24	23 January 2023	Officer Key Decision
Council Tax Base 2023/24	23 January 2023	Officer Key Decision

**LEADER**

Title	Southampton Guildhall
Details	The report of the Leader of the Council concerning the contract for Southampton Guildhall.
Decision Maker	Cabinet
Decision Expected	17 January 2023
Date Added to the Plan	2 December 2022
Main Consultees	Relevant Cabinet Members and Officers in key council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in key council departments
Head of Service	Executive Director Communities, Culture and Homes
Author	Paul Paskins  paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	Southampton Guildhall
Public Comments may be sent to	Paul Paskins
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Southampton Festivals and Events Strategy
Details	To consider the report of the Leader of the Council seeking to adopt a new Southampton Festivals and Events Strategy.
Decision Maker	Cabinet
Decision Expected	7 February 2023
Date Added to the Plan	9 November 2022
Main Consultees	Relevant Cabinet Members and Officers in Council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in Council departments
Head of Service	Executive Director Communities, Culture and Homes
Author	Carolyn Abel  carolyn.abel@southampton.gov.uk
Background Material Available	Southampton Festivals and Events Strategy
Public Comments may be sent to	Emma Sajo emma.sajo@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **CHILDREN AND LEARNING PORTFOLIO**

Title	Proposed Expansion to Newlands Primary School
Details	To consider the report of the Cabinet Member for Children and Learning. Seeking approval for additional funds to expand the Resource Base for Deaf. This enables the school in providing a safe and language-rich environment for children with varying challenges around their hearing
Decision Maker	Cabinet
Decision Expected	17 January 2023
Date Added to the Plan	9 November 2022
Main Consultees	Consultees included schools, parents, children, National Deaf Children's Society, Department of Education. Councillor Paffey, Democratic Services, Legal and Finance departments will be briefed prior to and decisions being made
Consultation Method	The consultation process has consisted of letters, emails, school newsletters, school notice boards and school websites. Face to face meetings were also held with relevant stakeholders (Parents, children and schools)
Head of Service	Executive Director for Children and Learning (DCS)
Author	Lesley Kiber  lesley.kibler@southampton.gov.uk
Background Material Available	Proposed Expansion to Newlands Primary School
Public Comments may be sent to	lesley.kibler@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision due date for Cabinet changed from 20 December 2022 to 17 January 2023. Reason: further time required to obtain information on available funds (High Needs Grant etc)

Updates

Title	SEND Programme
Details	To consider the report of the Cabinet Member for Children and Learning seeking approval for the approach to the SEND Programme and seeking approval to spend against the Capital Programme
Decision Maker	Cabinet
Decision Expected	14 March 2023
Date Added to the Plan	5 October 2022
Main Consultees	Relevant Cabinet Members and Officers in key council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in key council departments
Head of Service	Executive Director for Children and Learning (DCS)
Author	Paul Capocci, Tammy Marks  paul.capocci@southampton.gov.uk, tammy.marks@southampton.gov.uk Tel: 023 8083 2136
Background Material Available	SEND Programme
Public Comments may be sent to	Tammy Marks Tammy.marks@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Slipped to 20 December Cabinet as the item requires further consultation. Slipped to 17 January Cabinet as the item requires further development of the budget and control measures due to increase in costs. Slipped to 14 March Cabinet as the item requires further consultation
Updates	

Title	Admissions Arrangements for Community and Voluntary Controlled Schools 2024/25
Details	To consider the report of the Cabinet Member for Children and Learning seeking approval of the proposed Admissions Arrangements for Community and Voluntary Controlled Schools in the admission year 2024/25.
Decision Maker	Cabinet
Decision Expected	7 February 2023
Date Added to the Plan	
Main Consultees	No consultation is necessary due to no changes to the previously consulted upon and agreed arrangements for 2023/24 entry.
Consultation Method	No consultation is necessary due to no changes to the previously consulted upon and agreed arrangements for 2023/24 entry.
Head of Service	Executive Director for Children and Learning (DCS)
Author	Zoe Snow  zoe.snow@southampton.gov.uk Tel: +44 23 8083 2713
Background Material Available	Admissions Arrangements for Community and Voluntary Controlled Schools 2024/25
Public Comments may be sent to	Zoe Snow - zoe.snow@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **FINANCE AND CHANGE PORTFOLIO**

Title	Commercial Waste Disposal
Details	To consider the report of the Cabinet Member for Finance and Change seeking approval for a two year extension to the Agreement in relation to Commercial Waste Transfer and Disposal Services.
Decision Maker	Cabinet
Decision Expected	17 January 2023
Date Added to the Plan	2 December 2022
Main Consultees	Consultation with relevant Cabinet Members and Officers in key departments.
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in key council departments
Head of Service	Executive Director of Place
Author	Katie Renouard  katie.renouard@southampton.gov.uk
Background Material Available	Commercial Waste Disposal
Public Comments may be sent to	supplier.management@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Budget Matters - Local Government Pension Scheme proposed saving
Details	The report of the Cabinet Member for Finance and Change detailing the Budget Matters – Local Government Pension Scheme proposed saving
Decision Maker	Cabinet
Decision Expected	17 January 2023
Date Added to the Plan	2 December 2022
Main Consultees	The Executive will undertake a public engagement exercise on their draft budget proposals set out in appendices 1 and 2, and the proposed increases to Landlord Controlled Heating charges set out in paragraph 47, following the production of this report. The Leader and the Cabinet are keen to receive feedback on those proposals and on the potential impact they may have to help finalise the Executive’s budget to be recommended to Full Council in February 2023
Consultation Method	This has been subject to consultation with the executive Management Board (EMB) and relevant Cabinet Members
Head of Service	Executive Director Finance and Commercialism
Author	Wadey, Mari  mari.wadey@southampton.gov.uk
Background Material Available	LGPS Proposed Saving
Public Comments may be sent to	Steve Harrison
Slippage/Variations/Reason for Withdrawal	

Updates

Title	Financial monitoring for the period to the end of December 2022
Details	To consider the report of the Cabinet Member for Finance and Change setting out the financial monitoring for the period to the end of December 2022
Decision Maker	Cabinet
Decision Expected	21 February 2023
Date Added to the Plan	
Main Consultees	Relevant Cabinet Members and Officers in key council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in key council departments
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison (Finance)  steve.harrison@southampton.gov.uk
Background Material Available	Financial monitoring for the period to the end of December 2022
Public Comments may be sent to	Steve Harrision Steve.Harrison@Southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The Revenue Budget 2023/24, Medium Term Financial Strategy and Capital Programme
Details	To consider the report of the Cabinet Member for Finance and Change detailing the Revenue Budget 2023/24, Medium Term Financial Strategy and Capital Programme.
Decision Maker	Cabinet Council
Decision Expected	21 February 2023 22 February 2023
Date Added to the Plan	
Main Consultees	Relevant Cabinet Members and Officers in key council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in key council departments
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison (Finance) steve.harrison@southampton.gov.uk
Background Material Available	The Revenue Budget 2023/24, Medium Term Financial Strategy and Capital Programme
Public Comments may be sent to	Steve Harrision Steve.Harrison@Southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Budget Matters - February 2023
Details	To consider any key financial decisions of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	7 February 2023
Date Added to the Plan	4 March 2022
Main Consultees	Relevant Cabinet Members and officers in key council Departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and officers in key council Departments
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison (Finance), Stephanie Skivington  steve.harrison@southampton.gov.uk, stephanie.skivington@southampton.gov.uk
Background Material Available	Budget Matters - December 2022
Public Comments may be sent to	Steve.Harrison@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **HEALTH, ADULTS AND LEISURE PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

# **HOUSING AND THE GREEN ENVIORMENT**

**NO ITEMS ON THIS OCCASION**

# **ECONOMIC DEVELOPMENT PORTFOLIO**

Title	Water Procurement Contract April 2023
Details	To consider the report of the Cabinet Member of Economic Development seeking approval for the Water Procurement Contract for April 2023
Decision Maker	Cabinet
Decision Expected	7 February 2023
Date Added to the Plan	
Main Consultees	Legal, Finance, Education and Property Services
Consultation Method	Meetings with suppliers and Energy Management Team
Head of Service	Executive Director of Growth
Author	Jason Taylor  jason.taylor@southampton.gov.uk
Background Material Available	WATER PROCUREMENT CONTRACT APRIL 2023
Public Comments may be sent to	energy@southampton.gov.uk jason.taylor@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **TRANSPORT AND DISTRICT REGENERATION PORTFOLIO**

Title	Group Bus Fare Offer
Details	To consider the report of Cabinet Member Transport and District Regeneration seeking approval for the continuation of the Group Bus Fare Offer in Southampton.
Decision Maker	Cabinet
Decision Expected	17 January 2023
Date Added to the Plan	2 December 2022
Main Consultees	Relevant Cabinet Members and Officers in key council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and Officers in key council departments
Head of Service	Executive Director of Growth
Author	Iain Steane <a href="mailto:iain.steane@southampton.gov.uk">iain.steane@southampton.gov.uk</a>
Background Material Available	Group Bus Fare Offer
Public Comments may be sent to	Iain Steane, <a href="mailto:Iain.Steane@southampton.gov.uk">Iain.Steane@southampton.gov.uk</a>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Application for the designation of civil enforcement area for moving violations
Details	Report of the Cabinet Member for Transport and District Regeneration which details the Council's application for civil enforcement of moving violations and the associated consultation
Decision Maker	Cabinet
Decision Expected	17 January 2023
Date Added to the Plan	2 December 2022
Main Consultees	Legal Finance Property Services
Consultation Method	Public consultation from October to November via an online survey
Head of Service	Executive Director of Growth
Author	Wade Holmes  Wade.Holmes@southampton.gov.uk Tel: 075 0010 9255
Background Material Available	Application for the designation of civil enforcement area for moving violations
Public Comments may be sent to	Wade Holmes
Slippage/Variations/Reason for Withdrawal	
Updates	

Title Transport for the South-East - Strategic Investment Plan

Details To consider the report of the Cabinet Member for Transport and District Regeneration seeking to endorse the final Transport for the South-East Strategic Investment Plan.

Decision Maker Cabinet

Decision Expected 7 February 2023

Date Added to the Plan

Main Consultees

Consultation Method Members of the public were invited to comment on the draft Strategic Investment Plan between June and September. This consultation was led by Transport for the South-East and shared with residents on local communication channels.

Head of Service Executive Director of Place

Author Emma Baker

Emma.Baker@southampton.gov.uk  
Tel: +44 23 8083 3948

Background Material Available Transport for the South-East - Strategic Investment Plan

Public Comments may be sent to Emma.Baker@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title	Itchen Bridge Toll Increase and removal of EV Concession
Details	A report by Cabinet Member for Transport and District Regeneration on a proposed increase in the Itchen Bridge Toll and the proposed removal of the Itchen Bridge Electric Concession
Decision Maker	Cabinet
Decision Expected	21 February 2023
Date Added to the Plan	
Main Consultees	<p>Democratic Services  Legal Services  Finance Services  Hampshire Constabulary  FirstGroup (Bus)  Bluestar (Bus)  South Central Ambulance Service NHS Trust  Hampshire Fire and Rescue Service  Freight Transport Association  The Road Haulage Association  Plant enquiries  SGN plant  SSE Wayleaves  Virgin Media plant  Southampton Hackney Association (SHA)  Southampton Taxi Consultative Council  Door 2 Door Cars  Southampton Cycle Campaign  Southampton CTC  SPECTRUM Access Group  University Hospital Southampton NHS Foundation Trust  Network Rail  Hampshire Chamber of Commerce</p>
Consultation Method	28 day statutory consultation process commencing on Friday 9th December 2022. Formal notification via the Council website and a Press Notice in the Hampshire Advertiser.
Head of Service	Executive Director of Growth

Author

Richard Alderson

[richard.alderson@southampton.gov.uk](mailto:richard.alderson@southampton.gov.uk)

Background Material Available

Itchen Bridge Toll Increase and removal of EV Concession

Public Comments may be sent to

Richard Alderson -  
[richard.alderson@southampton.gov.uk](mailto:richard.alderson@southampton.gov.uk)

Slippage/Variations/Reason for Withdrawal

Updates

# **SAFER CITY PORTFOLIO**

**NO ITEMS ON THIS OCCASION**

# **COMMUNITIES AND CUSTOMER ENGAGEMENT PORTFOLIO**

**NO ITEMS ON THIS OCCASSION**

**SOUTHAMPTON HEALTH AND CARE  
PARTNERSHIP BOARD**

**NO ITEMS ON THIS OCCASSION**

# **OFFICER DECISIONS**

Title	Council Tax Reduction Scheme 2023/24
Details	Report seeking approval for the Council Tax Reduction Scheme 2023/24
Decision Maker	Officer Decision Making
Decision Expected	23 January 2023
Date Added to the Plan	2 December 2022
Main Consultees	
Consultation Method	Confirmed with Executive Director for Finance, Commercialisation and S151 Officer.
Head of Service	Executive Director Finance and Commercialism
Author	Vanessa Shahani  vanessa.shahani@southampton.gov.uk Tel: 023 8083 2599
Background Material Available	Council Tax Reduction Scheme 2023/24
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Council Tax Base 2023/24
Details	Report detailing the amount calculated by Southampton City Council as its Council Tax base for the year commencing 1st April 2023.
Decision Maker	Officer Decision Making
Decision Expected	23 January 2023
Date Added to the Plan	2 December 2022
Main Consultees	
Consultation Method	
Head of Service	Executive Director Finance and Commercialism
Author	Stephanie Skivington <a href="mailto:stephanie.skivington@southampton.gov.uk">stephanie.skivington@southampton.gov.uk</a>
Background Material Available	Council Tax Base 2023/24
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	





